

Shikshan Shulka Samiti, Mumbai

305, Govt. Polytechnic Building, Ali Yawar Jung Marg, Bandra (E), Mumbai - 400 051 (M.S.),
INDIA



Online Fee Approval Proposal for Academic Year 2015-16

To,
The Hon'ble Chairman,
Shikshan Shulka Samiti,
Maharashtra State,
Mumbai - 400 051

Name of the College /Institute	RGNM0007 - Late Narayandas Bhavandas Chhabada Training College of Nursing, Satara
Address	Survey No. 259, At. Post- Raigaon, Tal- Jaoli, Dist- Satara.

CHECK-LIST FOR ONLINE FEE APPROVAL PROPOSAL RECEIPT FOR ACADEMIC YEAR 2015-16

The Institutes/ Colleges have to submit the proposal along with the following relevant documents/information IN PERSON in chronological order. The proposal sent by Post/RPAD/Courier will not be accepted on any count.

Sr No	Particulars	Status	Page No	For office use
1	Prescribed format of revised norms of Computation & Depreciation	Yes		
2	Affidavit	Yes		
3	Prescribed Forms A, B, C, D and E in Duplicate duly filled in.	Yes		
4	Audited financial statements of Institutes/College (along with Hospital, in case of Health Science Colleges/ Institute) i.e. (i) Receipt & Payment Account, (ii) Income & Expenditure Account and (iii) Balance Sheet along with all the schedules with Audit Report along with notes to accounts and accounts policy for the Financial Year 2013-14 and 2014-15 duly signed by Chartered Accountant and counter signed by Dean/ Principal. All the statements mentioned at (i) to (iii) in Original. (Note: Photocopies or certified photocopies will not be accepted.) Also confirm that the assets scheduled in the information is given as per the requirements of Form B.	Yes		
5	Sanctioned and Actual intake of the course for the academic year 2013-14 and 2014-15 of Regular and Repeater students (if any), separately- Term / Course / Category - wise.	Yes		
6	Copy of last two years fees structures finalized by from the Shikshan Shulka Samiti. i.e. for academic year 2013-14 and academic year 2014-15	Yes		

7	The actual salary of teaching and non-teaching staff along with Photo copy of Pay Roll for the entire Financial Year 2014-15 along with TDS returns filed quarterly (Photocopies of pay roll should be certified by Dean/Principal by signing on each page as true copy. Salary should be paid by cheque and/or directly transferred to bank account of each employee.)	Yes		
8	A tabular statement to be submitted giving following details:- a) Actual no of teaching and non-teaching staff b) Actual required Teaching & Non Teaching staff as per norms c) Actual salary paid to each of them d) Salary which is required to be paid as per norms (See Form No.E)	Yes		
9	Estimate of fees for academic year 2015-16 along with proper justification based on the earlier fee structure.	Yes		
10	Information to be submitted in the form of an Affidavit on Stamp Paper of Rs. 100/- duly signed by head of institute/Dean of Management and Dean/Principal of Institute/ College along with following points incorporated in it.- (i) Salary paid as per norms of respective authorities. (ii) Certificate of Management stating that the same Audited statement of accounts has been filed with IT department and office of Charity Commissioner. (iii) Affirmation about the correctness of facts and figures submitted by Head of the institute. (iv) Display copy of fee approval proposal on its website and Notice Board for a period of one year.	Yes		
11	State the details of other Colleges/courses run and located in the same premises/campus.	Yes		
12	Certificate of approval of admitted students from Pravesh Niyantaran Samiti for the academic year 2014-15	Yes		
13	Certificate that no refund of fees claims etc. and any other matter communicated by Pravesh Niyantaran Samiti and Shikshan Shulka Samiti are pending at Institution/College level.	Yes		
14	Certificate that no other fees/ charges have been collected from students/parents other than those authorised by Shikshan Shulka Samiti.	Yes		
15	Certificate that all approvals/ sanction/ affiliation taken from the concerned relevant authorities - MEDIC - Govt/ MCI/ DCI/ DMER/ Homeopathic / Ayurved/ Unani/ Nursing Council / MUHS, Government and University.	Yes		
16	The College / Institute which are having only Post Graduate Courses to submit the details as per norms no 3.1	No		
17	Fees collected for the year 2014-15 from students admitted in 15 percent NRI Quota in following format.(If any) Sr. CET Merit Name of candidate NRI/Vacancy Against NRI Total Fees (Rs.) as per SSS	Yes		
18	Copies of Service Contracts if any entered into (such as Security etc) The copy of TDS & PF challan	Yes		
19	Income earned by the college during 2014-15 other than fees	Yes		
20	Any other relevant information/ documents College/ Institution would like to submit before the Samiti.	Yes		
21	Soft copy inclusive of above 1 to 20 items (in Microsoft words or Microsoft Excel)	Yes		

APPROVED FORMAT FOR COMPUTATION OF FEES FOR AY 2015-16			
1	Name of the College/Institute: Late Narayandas Bhavandas Chhabada Training College of Nursing, Satara Code: RGNM0007 Location: Survey No. 259, At. Post- Raigaon, Tal- Jaoli, Dist- Satara.		
2	a) Approved fee for Academic Year 2014-15 Rs.	72500	
	Approved Interim Fees for AY 2015-16 (5% More than the fee approved by Samiti for 2014-15) Rs.	76125	
	Proposed for AY 2015-16 Rs.	82558	
	b) Collected fee as per affidavit Rs.	76125	
	c) Hospital :	Rent	
	d) If owned, date of Hospital Establishment :		
2.1	In case the Institute has not submitted its fee approval proposal for 2014-15, the fees collected by it per student Rs.	NA	
3.	Whether undertaking on stamp paper submitted reg. refund?	Y	
4	Computation of final tuition fee and development fee:	Expenditure incurred (in Rs.)	
		Total Per Student (divided by 4.8)	
4.1.1	Salary expenditure for 2014-15 to approved teaching /non teaching staff. as per as per MCI/DCI/MUHS/Ayurved/Homeopathic/Nursing Council/ all other recognized council/ No. of Professors/Associates Professors/Assistant Professors as per the norms required and actual No/ GOVERNMENT norms (See norms 2.1.1 to 2.1.5).	2302544	19188
4.1.2	Salary/Honorarium paid to visiting Faculties	202000	1683
4.1.3	Total Salary Expenditure (4.1.1+4.1.2)	2504544	20871
4.2	Non salary revenue expenditure (Rent, Interest on loan, Penalties if any legal charges and unrelated expenditure to be excluded) for 2014-15 (See Norm 2.2)	5295016	44125
4.2.1	a) Less income derived by using college property (See norm 2.14)	0	
	b) Hostel expenses, if any (See norm 2.2.2) except in case of RGNM/RANM	NA for RGNM, RANM	
4.2.2	Total (4.1.3 + 4.2) - (4.2.1)	7799560	64996
4.2.3	8% of 4.2.2 for increase in cost for 2014-15 (See norm 1.5)	623965	5200
4.2.4	Add:% of Hospital deficit (as per revised norms declared on 20th April by SSS. See norm 3)	0	
4.3	Usage charge for building (See norm 2.4.1)	600000	5000
4.4	Depreciation on other assets at approved rates as on 31.03.2015 (See norm 2.4)	149628	1247
4.5	Total of (4.2.2 to 4.4)+ 4.1.1	9173153	76443
4.6	Sanctioned strength in the course run in Academic Year 2014-15 (No.) (This is to exclude the Tution Waiver Scheme (TWS) students)	120	
4.7	Actual strength in the course run in Academic Year 2014-15 (No.)	76	

4.8	Controlling strength (No.)(Higher of 4.6 & 4.7)	120
4.9	Tuition Fee (4.5 / 4.8)	76443
4.10	Development fee (8% of 4.9)	6115
4.10.1	Total fee (4.9 + 4.10)	82558
4.11	Additional Expenditure of 6th pay commission if actually paid and not included in 4.1.1 (See norm 2.1.4)	4.11.1 - Total - 4.11.2 - per Student -
The amount in 4.11.2 is to be collected from all the students in the Institution. However for the students admitted in 2015-16 it is already included in their Tuition Fee (See 4.5)		

Calculation of Depreciation for fixation of fee for AY 2015-16					
1. Statement of Building Area :					
1.1	Total area required as per norms:				sqm
1.2	Total area actually Provided:				sqm
2. Calculation of Depreciation on other assets for AY 2015-16					
Sr. No. (1)	Item (2)	Depreciation permitted as in 31.03.2014 Rs. (3)	Cost of Additions during 2014-15 Rs. (4)	Additional Depreciation at approved rates as on 31.03.2015 Rs. (5)	Total Depreciation as on 31.03.2015 Rs. 6(3+5)
1	Computers 25%(Life 4 years)	57114	0	0	57114
2	Equipment 20%(Life 5 years)	19635	0	0	19635
3	Furniture 10%(Life 10 years)	47069	0	0	47069
4	Books 20%(Life 5 years)	25809	0	0	25809
5	Total	149627	0	0	149627
<p>Important Note : Depreciation in column 3 is to be claimed only for items, which have not served their full life Depreciation on Computers & books provided before 31 March 2011 not to be taken into account. Depreciation on Equipment & Furniture provided before 31st March 2005 not to be included.</p>					

FORM-A**Proforma for common information of organization promotion various colleges / institutes for the year 2015-16 (Information of the Trust)**

1.	Name of the Trust/Society	Sou. Devibai Narayandas Chhabada Rural Education Society
2.	Address (With Pin Code)	Survey No. 259, At. Post- Raigaon, Tal- Jaoli, Dist- Satara.
	Telephone No. with STD Code	Phone (02378)200200
	Fax No. with STD Code	(02378) 240202
	E-mail ID	snpd1@yahoo.com
	Website	www.sdncedu.com
3.	Registration No. of the trust	MHA/5594/SATARA Dated 19/11/1999,F-5565/SATARA Dated 12/11/2000
4.	Year of Establishment of the trust	1999

5. Trustee Details

Sr.No.	Name of Trustees	Designation
1	MR. GHANSHYAM NARAYANADAS CHHABADA	CHAIRMAN
2	MR. SHAMSUNDER SAHAJRAM CHHABADA	VICE CHAIRMAN
3	MR.SAHAJRAM NARAYANDAS CHHABADA	SECRETARY
4	MRS. SARALA SAHAJRAM CHHABADA	MEMBER
5	MRS. REKHA GHANSHYAM CHHABADA	MEMBER
6	MRS. RADHIKA SHAMSUNDER CHHABADA	MEMBER
7	MR. ATUL MADHUKAR JOGALEKAR	MEMBER
8	MR. SHYAMKUMAR KHIYALKUMAR CHAWALANI	MEMBER
9	MR. JHAWAHARLAL DAULATRAO CHHABADA	MEMBER
10	MR. SANJAY K. SOMAN	MEMBER
11	MS. NIKITA GHANSHAM CHHABADA	MEMBER

6. Names of all the educational institution established/ funded/ operated by the Trust/ Society

Sr.No.	Name of Institute	Address
1	N.B.CHHABADA TRAINING COLLEGE OF NURSING (RGNM)	SURVEY NO. 259, AT. POST- RAIGAON, TAL- JAOLI, DIST- SATARA.
2	SOU. D.N. CHHABADA HIGH SCHOOL & INDEPENDENT JR. COLLEGE {SCIENCE& COMMERCE}	SATARA
3	SOU. N.B.CHHABADA HIGH SCHOOL & JR. COLLEGE (SCIENCE & COMMERCE, RESI. CO. EDUCATION MAHABLESHWAR.)	MAHABLESHWAR
4	N.B.CHHABADA MILITARY SCHOOL (RESI. CO-EDUCATION) FOR BOYS & GIRLS, RAIGAON	SURVEY NO. 259, AT. POST- RAIGAON, TAL- JAOLI, DIST- SATARA
5	N.B. CHHABADA INSTITUTE OF PHARMACY {DEGREE} RAIGAON	SURVEY NO. 259, AT. POST- RAIGAON, TAL- JAOLI, DIST- SATARA.

6	N.B. CHHABADA INSTITUTE OF ENGG. & TECH. RAIGAON	SURVEY NO. 259, AT. POST- RAIGAON, TAL- JAOLI, DIST- SATARA.
7	N.B. CHHABADA INSTITUTE OF ENGG. & TECH. (POLYTECHNIC), RAIGAON	SURVEY NO. 259, AT. POST- RAIGAON, TAL- JAOLI, DIST- SATARA.
8	N.B. CHHABADA INSTITUTE OF ENGG. & TECH. ME.RAIGAON	SURVEY NO. 259, AT. POST- RAIGAON, TAL- JAOLI, DIST- SATARA.
9	B.T.CHHABADA SCHOOL OF NURSING(RANM),	SATARA
10	N.B. CHHABADA INSTITUTE OF ENGG. & TECH. (M.B.A.), RAIGAON	SURVEY NO. 259, AT. POST- RAIGAON, TAL- JAOLI, DIST- SATARA.

7. Name of the Courses

Sr. No.	Courses	Full Time / Part Time	Duration in years
1	RGNM - RGNM NURSING	FT	3

8. Annual financial report of Trust/ Society for last 2 years						
9. Details of Land						
Sr. No.	Particulars	Area (in Sq.Mtr.)		Cost of acquisition (Rs Lakhs)	Extent of subsidy / concession	
		As Per Norms	Available			
College / Institute						
Land						
1	Free Hold					
a	Govt.	0	0	0	0	
b	Others	8094	0	16078	0	
	Total	8094	0	16078	0	
2	Lease Hold					
a	Govt.	0	0	0	0	
b	Others	0	0	0	0	
	Total	0	0	0	0	
Note : Please give details for each college / Institute separately.						
Wether Income Tax return filed every year by the trust					Select Yes	
Status of the Building:						
a)	If Rented		College / Institute		Other	Total
	Built up Area (in Sq. Mtr.)		0		0	0
	Annual Rent (Amt. in Rs.)		0		0	0
b)	If Owned		College / Institute		Other	Total
	Built up Area (in Sq. Mtr.)		0		0	0
	Cost(Amt. in Rs.)		0		0	0
Built up Area required Available as per AICTE/PCI/COA						
a)	If Rented		College / Institute		Other	Total
	Built up Area (in Sq. Mtr.)		0		0	0
b)	If Owned		College / Institute		Other	Total
	Built up Area (in Sq. Mtr.)		0		0	0
10	Whether the Institute / Trust is in receipt of any grants from Central Government / State Government / Quasi Government Bodies				If yes, Amount Received for the Financial Year -	

FORM B**Proforma for information of Technical Education Institutes
(Health Science Course and Technical Degree and Diploma and MCA Post Graduation
course) for the Academic year 2015-16**

Name of the Trust/Society | Sou. Devibai Narayandas Chhabada Rural Education Society ♦s

Courses Information

Sr. No	Stream	Name of Course	UG / PG	NBA	Gradation
1	RGNM	RGNM NURSING	UG	N - -	N - -

(Gradation as on 19.8.2003 vide G.R. No. TEC-2003/(212/03)/TE-1, dated 19.8.2003.)

1.	Name of the College / Institute	Late Narayandas Bhavandas Chhabada Training College of Nursing, Satara			
	Address with Pincode	Survey No. 259, At. Post- Raigaon, Tal- Jaoli, Dist- Satara.			
	Telephone No. (With STD code)	Phone (02378)200200	8888855297		
	Fax No. (With STD code)	(02378)240202			
	E-Mail ID	snpd1@yahoo.com / info@sdncedu.com			
	Web Site	www.sdncedu.com			
2.	Name of the Director / Principal of the Institution	Mr. Ashley Varghese Oommen.			
3.	Sanctioned Intake capacity as per AICTE/PCI/COA/ University	30			

		I Year	II Year	III Year	IV Year	V Year
4.	(A) Total No. of Students for the Course (Excluding PIO / Foreign National Students)	17	17	24	18	0
	(B) Total No PIO / Foreign National Students for the Course	0	0	0	0	0
5.	Year of recognition by respective council					
6.	Name of the University/Board/Affiliated Body to which this course is affiliated	MNCM				
7.	Whether Permitted by State Govt.	Y				
8.	Whether Hostel Facility is available	Y				
	If yes, mention capacity and facilities provided for the hostel	Boys	20			
		Girls	60			
		Total Capacity	80			
9.	Total No. of laboratories in the Department					
	Total cost of equipment in the department (Rs. in Lakhs)	Rs. In Lakhs				
10	Total Cost of equipment in the Department including software (Rs. in Lakhs) in Working Condition	a) UG	358602 Rs. In Lakhs			
11	Total cost of equipments in the Department including software (Rs. In Lakhs) in Working Condition	b) PG	Rs. In Lakhs			

12	Whether Library facility is available (Departmental) Excluding Central Library if yes give details	No. of Titles	45			
		No. of Books available	739			
		No. of Journals subscribed In current year	6			
	B) Carpet Area in Use for Library (in Sq. Mtr.)	150				
	c) Facilities in Department - Library	1.	Internet			
2.		Furniture				
3.		Computer				
4.		Journals				
13	No. of Staff					
Teaching Staff	As per Council norms	Posts filed in			Total Filled in Posts	Vacant Posts
		Regular	Adhoc	Contract		
a) Professors	1	1	0	0	1	
b) Assistant Professors / HOD	0	0	0	0	0	
c) Lecturers	12	12	0	0	12	
List of approved Staff by the University						
Student - Teacher Ratio		Sanctioned Intake			Student on Roll	
a) With approved staff		0			0	
b) With (approved adhoc + contract) staff		13			76	
Non Teaching Staff (in the Department)	As per council norms	Posts Filled in			Total Filled in Posts	Vacant Posts
		Regular	Adhoc	Contract		
a) Technical	2	2	0	0	2	
b) Non- Technical	5	5	0	0	5	
c) Class- IV	3	3	0	0	3	
TOTAL		10	0	0	10	0
Ratio of Non - Teaching - Teaching staff		2:1				
14	Staff in the Library Department if any					
Sr. No.	Name	Post	Scale	Nature of Appointment		
1	MR. SABALE ASHOK.	LIBRARIAN	5200-20200	TEMPORARY		
2	MR.PAWAR GANESH	ASSTT-LIBRARIAN	5200-20200	TEMPORARY		
15	Salary given to the staff (Whether it is as per 5th /6th Pay commission / any other norms)		Y			
Whether Building os owned / Rental by college / Institute:						O

16	b) if owned built-up area in 2868.24 Sq.Mtr.		College / Institute	Others	Total
		Capital investment (Amount Rs. in Lakhs)			0
	b) If Rental Built-up area in Sq.Mtr.		College / Institute	Other	Total
		Annual Expenditure (Amount Rs. in Lakhs)			0
17	Mention relation of the landlord with the college / institute if Any				

18	Financial information
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Annual Income (Rs. in lakhs) of last two years i.e. 2013-14, 2014-15)

a) College / Institute		2013-14			2014-15		
		Approved Courses		Non approved other Courses	Approved Courses		Non approved other Courses
		Under Graduate	Post Graduate		Under Graduate	Post Graduate	
	Tuition Fees	71963			67130		
	Development Fee	5037			5370		
	Gymkhana Fee						
	Training & Placement Fee						
	Library Fee						
	Laboratories Fee						
	Internet & Email Facility Fee						
	Cultural Activity						
	Form & Broacher Fee						
	Exam Fee						
	By way of Fine & Penalty						
	Any other Fee						
	Total(a)	77000	0	0	72500	0	0
		2013-14			2014-15		
		Approved Courses		Non approved other courses	Approved Courses		Non approved other courses
		Under	Post		Under	Post	

b) General		Graduate	Graduate		Graduate	Graduate	
	Donation						
	Interest						
	Dividend						
	Other Misc						
	Total(b)	0	0	0	0	0	0
Total(a+b)		77000	0	0	72500	0	0

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Annual Expenses (Rs. in lakhs) of Last two Years 2013-14, 2014-15)							
		College/Institute Financial Year 2013-14			College/Institute Financial Year 2014-15		
		Expenses directly attributable to course (Rs. In Lakhs)	Share of Common Expenses (Rs. In Lakhs)	Total expenses (Rs. In Lakhs)	Expenses directly attributable to course (Rs. In Lakhs)	Share of Common Expenses (Rs. In Lakhs)	Total expenses (Rs. In Lakhs)
i.	Rent Paid			0			0
ii.	Advertisement Expense *	210750		210750	258891		258891
iii.	Salary Cost	Salaries, Wages & Bonus	3311991		3311991	2302544	2302544
		Contribution to provident fund & other fund			0		0
		Staff Welfare & training expenses			0		0
		Others	179400		179400	202000	202000
iv.	Consumable	Work shop material			0		0
		Components			0		0
		Project Expenses			0		0
		Chemicals			0		0
		Others	210300		210300	254751	254751
v.	Operating & Other Expenses *	Electricity Charges			0		0
		Telephone, Postage, Xerox expenses	91704		91704	170629	170629
		Water charges	155420		155420	91000	91000
		Traveling &					

		conveyance	121735		121735	96282		96282
		Vehicle expenses	377172		377172	449207		449207
		Repairs & maintenance	959977		959977	976744		976744
		Others	752869		752869	1093009		1093009
vi.	Administrative Expenses		506479		506479	508917		508917
vii.	Scholarships		0		0			0
viii.	Cost of Software's		0		0			0
ix.	Printing Expenses		338562		338562	239237		239237
x.	Stationary				0			0
xi.	Insurance				0			0
xii.	Intrest on Loan				0			0
xiii.	Depreciation	Plant & Machinery	14670		14670	13203		13203
		Vehicle			0			0
		Furniture	34945		34945	31451		31451
		Computers & Others	23712		23712	14924		14924
xiv.	Education Tours expenses for students				0		0	
xv.	Training & Placement expenses for students		258098		258098	329039		329039
xvi.	Sport Expenses		98600		98600	196700		196700
xvii.	Annual Social expenses		306755		306755	428110		428110
xviii.	Internet expenses		110330		110330	202500		202500
xix.	Taxes				0			0
xx.	* Any other expenses				0			0
	Grand Total		8063469	0	8063469	7859138	0	7859138

*** Any expenditure which is more than 5% of the total expenses should be shown separately. (Note : In the case of "common" cost which are apportioned, please attach a separate note indicating the bases adopted by you for apportioning such costs, giving your justification for the same)**

19							
20	Fixed Asset Details	<i>With all major heads of fixed assets,</i>					
	Cost Data	College / Institute / Hostel					
	Particular	Gross block 31.03.2015 Amount in Rs.	WDV as on 31.03.2015 Amount in Rs.	Depreciation for the year on 31.03.2015 Amount in Rs.	Rate of Depreciation %		
a.	Land (area -)	0	0	0	-		
b.	Building(s) (Built-up area in - Sq.Mtr)	0	0	0	-		

c.	Lab / Work Shop	0	0	0	-
d.	Laboratory equipment	0	132030	13203	10
e.	Books	0	69471	6947	10%
f.	Furniture & dead stock	0	314511	31451	10%
g.	Vehicle	0	0	0	
h.	Computers	0	7692	4615	60%
i.	Others	0	18422	3362	10%
	Total	0	542126	59578	

Projected Addition		College / Institute / Hostel		
	Particulars	2015-16 (Rs. in Lakhs)	2016-17 (Rs. in Lakhs)	2017-18 (Rs. in Lakhs)
a.	Land(area)	0	0	0
b.	Building (Built-up area in Sq. Mtr.)	0	0	0
c.	Lab / Work shop	0	0	0
d.	Laboratory equipments	200000	0	0
e.	Books	200000	0	0
f.	Furniture & dead stock	200000	0	0
g.	Vehicals	0	0	0
h.	Others	50000	0	0
	Total	650000	0	0

21	The common infrastucture used by the trust for various colleges run by them in the same premises	
22	a) Expenses per student for UG course	
	b) Expenses per student for PG course	
23	Fees collected during last two years per student for UG course	
	Year	fees collected(Rs.)
	2013-14	
	1 st Year	1540000
	2 nd Year	2020140
	3 rd Year	1400000
	4 th Year	382500
	5 th Year	
	2014-15	
	1 st Year	1232500
	2 nd Year	1374450
	3 rd Year	1885464
	4 th Year	674100
	5 th Year	
24	Fees collected during last two years per student for PG course	

Year	No of Students	fees collected(Rs.)			
2013-14					
1 st Year					
2 nd Year					
2014-15					
1 st Year					
2 nd Year					
25	Fees collected (2014-15) per student for UG/PG course	UG Course - 72500.00 PG Course -			
No of Students of 1st year	Average fees collected per student(Amount in Rs.)	Total fees collected (Amount Rs. in Lakhs)			
a) Indian (Govt. Quota + Management)					
b) PIO + Foreign National					
26	Fees proposed for each course during 2015-16. Justification for this.				
(a)		Administrative Staff in the Institute / College			
Name of the Principal / Director		Mr. Ashley Varghese Oommen.			
Regular incharge		Regular			
Pay Scale		14300-1830000			
Sr.No.	Name of the Staff	Designation	Whether required as per AICTE norms	Scale	Nature of Appointment
1	MR.SHINO PG	TUTOR	Y	6500-10500	TEMPORARY
2	MRS.MORE JAYSHREE	CLEANER	Y	4440-7440	TEMPORARY
3	MR. MAHESH SHELAR	COMPUTER OPERTORE	Y	5200-20200	TEMPORARY
4	MS. NAVYA K. JAYAN	TUTOR	Y	6500-10500	TEMPORARY
5	MS.JAMDADE MONALI SUNIL	ACCOUNTANT	Y	5200-20200	TEMPORARY
6	MR.SAWANT SAGAR RAMESH	LAB.ASST	Y	5200-20200	TEMPORARY
7	MR.ASHLEY VARGHESE OOMMEN	PRINCIPAL	Y	14300-18300	TEMPORARY
8	MR.RAJEEV P.R.	TUTOR	Y	6500-10500	TEMPORARY
9		TUTOR	Y	6500-	TEMPORARY

	MR.RAMAPPA JAKNOOL			10500	
10	MR.GIRISH H JOBIN	TUTOR	Y	6500-10500	TEMPORARY
11	MRS.JOYCE MARY JOSE	TUTOR	Y	6500-10500	TEMPORARY
12	MRS.SUBY SOMAN	TUTOR	Y	6500-10500	TEMPORARY
13	MR.KHANWILLKAR	ENGLISH TUTOR	Y	6500-10500	TEMPORARY
14	MS.MADHUKAR V SHENDE	MICRO TUTOR	Y	6500-10500	TEMPORARY
15	MR.JAMBALKAR VICKY	COMPUTER TUTOR	Y	6500-10500	TEMPORARY
16	MRS.DHAMAL ANITA	CLERK	Y	5200-20200	TEMPORARY
17	MRS.SURYWANSHI RESHMA	TYPIST	Y	5200-20200	TEMPORARY
18	MR.JADHAV UDAY RAMAKANT	CLEANER	Y	5200-20200	TEMPORARY
19	MRS.SHINE KAMAL	CLEANER	Y	4440-7440	TEMPORARY
20	MR. VINAY PAWAR	COMPUTER HARDWARE	Y	5200-20200	TEMPORARY
21	MS. VARSH PATIL	TUTOR	Y	6500-10500	TEMPORARY
22	MR. MR.TELORE HARSHAL JAYPRAKASH	TUTOR	Y	6500-10500	TEMPORARY
23	MS.JAYAPRIYA.J.	VICE PRINCIPAL	Y	6500-10500	TEMPORARY
24	MR.NALAWADE SANDEEP	TUTOR	Y	6500-10500	TEMPORARY
25	MRS. PRAMILA NIKAM	WARDEN(GIRLS)	Y	5200-20200	TEMPORARY
26	MR. NIKHIL INGWALE	TUTOR	Y	6500-10500	TEMPORARY
27	MR.JHON.D.SOUNDADE	TUTOR	Y	6500-10500	TEMPORARY
28	MS. PRIYANKA PAWAR	TUTOR	Y	6500-10500	TEMPORARY

(b) Staff in Central Library

Sr. No.	Name	Designation	Whether required as per AICTE Norms	Qualification	Pay scale	Nature of Appointment
1	MR. SABALE ASHOK.	LIBRARIAN	Y	B.LIB	5200-20200	TEMPORARY
2	MR.PAWAR	ASSTT-	Y	B.LIB	5200-	TEMPORARY

	GANESH	LIBRARIAN		20200	
(c)	Student - Teacher Ratio (Total no. students & total no. of staff in the college)				
				Ratio	
1	Regular approved staff			1:10	
2	Regular + Contract + Adhoc			13	
(d)	Ratio of Non-Teaching - Teaching Staff -				
				Ratio	As per Council Norms
	Inclusive of administrative, ministerial, Technical & other unskilled & semi skilled staff			2:1	2:1

FORM-C			
Central Library Facility			
Total No of student in the institute		76	
Reading hall capacity		80	
Total carpet Area Sq.Mtr.		150	
a)	No. of Titles	45	
b)	No. of Books	739 Nos	
c)	No. of National Journals	6Nos	
d)	No. of International Journals	-	
e)	Non-Teaching Journals	-	
Total Cost of			
f)	a) Books	2.25	Lakhs
	b) Subscription for Journal	0.09	Lakhs
g)	Cost of Furniture	4.25	Lakhs
h)	Whether Xerox facility is available	Y	
i)	Whether Internet facility is available	Y	
		Band Width	2 MBPS
j)	No. of Computer available in the Library	PIII	2
		PIV	15
		PV	0
k)	Whether multimedia facility is available	Y	
l)	Whether digitization of library is done	Y	
m)	Any other amenities provided to students in library.	Dirking water, furniture, Toilet, Fan, Computer, etc.	

FORM-D				
Information of Central Computing Facilities in the Institute				
1	Whether the central computing facility is available		Y	
2	Number of PIII or equivalent and above PC available		20	
3	Whether legal licenses of System & Application Software available?		Y	
4	Number of System Software's available		02	
5	Number of Applications Software's available		04	
6	Number of Printers available (Type: DMP/ DeskJet /LaserJet)		02	
7	Number of Scanners available		01	
8	Total cost of the printers and scanners		24758.00	
9	Whether the Generator / UPS back-up available(back-up period and capacity in KVA)		Y	
10	Whether the Campus is Networked.		Y	
11	Whether the Laboratories are Networked through LAN		Y	
12	Whether is internet connection is available		Y	
13	If yes specify type Dialup/ISDN/DSL/Leased Line/ any other		Leased line	
14	Specify Bandwidth available		2 mbps	
15	Specify compression ratio		---	
16	Cost of Hardware in Computer Center	Rs. Lakhs	0.04	
17	Cost of Software in Computer Center	Rs. Lakhs	---	
18	Cost of Furniture in Computer Center	Rs. Lakhs	1.00	
19	Annual fee of the Internet Services in	Rs. Lakhs	0.05	
20	Staff in Computer Center		Number	Pay Scale
	1. System Manager	Y	01	7000.00
	2. System Analyst	N	--	--
	3. Computer Programmer	N	--	--
	4. Computer Operator	Y	01	As per list attached non-teaching staff
	5. Non - Teaching Staff	Y	04	As per list attached non-teaching staff
	6. Maintenance Staff	Y	04	As per list attached non-teaching staff

FORM-E**(A) Details of Teaching and Non Teaching staff for the Accounting Year 2014-15**

Sr No	Particular	Actual requirement of Staff as per respective Council norms	Actual appointed
1	DIRECTOR	0	0
2	DEAN / PRINCIPAL	1	1
3	DY. DEAN / VICE - PRINCIPAL	1	1
4	A) PROFESSOR	0	0
5	B) ASSOCIATE PROFESSOR	0	0
6	C) ASST.PROFESSOR / LECTURER	11	11
7	D) READER	0	0
8	I) PROGRAMMERS	0	0
9	II) ASST PROGRAMMERS	0	0
10	III) COMPUTER OPERATORS	1	1
11	IV) TECHNICIANS	0	0
12	V) LAB ASSISTANTS	1	1
13	A) MANAGER	0	0
14	B) REGISTRAR	0	0
15	C) ADMINISTRATIVE OFFICER	0	0
16	D) ACCOUNTS OFFICER	1	1
17	E) PUBLIC RELATION OFFICER	0	0
18	F) SUPERINDENDENT	0	0
19	G) SENIOR ASSISTANT / CLERK	0	0
20	H) JUNIOR ASSISTANT / CLERK	1	1
21	I) STENO CUM P.A.	0	0
22	J) DATA ENTRY OPERATOR	0	0
23	K) LIBRARIANS	1	1
24	L) ASST LIBRARIAN	0	0
25	M) TYPIST	1	1
26	N) RECORD ASST	0	0
27	O) ATTAINDER	0	0
28	P) DRIVER	0	0
29	Q) TELEPHONE OPERATOR	0	0
30	R) PEON	1	1
31	S) WATCHMAN / SECURITY GUARDS	0	0

32	T) GARDENER	0	0
33	U) SWEEPER	2	2
34	V) ANY OTHER, SPECIFIED IN DETAILS	0	0
Total		22	22

(B) Details of Salary in respect of Teaching and Non Teaching staff for the Accounting Year 2014-15				
Sr.No.	Name of the Staff	Designation	Actually Salary paid (per month)	Salary which is required to be paid as Per respective Council Norms
1	MR.SHINO PG	TUTOR	19866	19866
2	MRS.MORE JAYSHREE	CLEANER	10447	10447
3	MR. MAHESH SHELAR	COMPUTER OPERTORE	13832	13832
4	MS. NAVYA K. JAYAN	TUTOR	19273	19273
5	MS.JAMDADDE MONALI SUNIL	ACCOUNTANT	13832	13832
6	MR.SAWANT SAGAR RAMESH	LAB.ASST	13832	13832
7	MR.ASHLEY VARGHESE OOMMEN	PRINCIPAL	44892	44892
8	MR.RAJEEV P.R.	TUTOR	19273	19273
9	MR.RAMAPPA JAKNOOL	TUTOR	19273	19273
10	MR.GIRISH H JOBIN	TUTOR	19273	19273
11	MRS.JOYCE MARY JOSE	TUTOR	19273	19273
12	MRS.SUBY SOMAN	TUTOR	19273	19273
13	MR.KHANWILLKAR	ENGLISH TUTOR	19273	19273
14	MS.MADHUKAR V SHENDE	MICRO TUTOR	19273	19273
15	MR.JAMBALKAR VICKY	COMPUTER TUTOR	19273	19273
16	MRS.DHAMAL ANITA	CLERK	13832	13832
17	MRS.SURYWANSI RESHMA	TYPIST	13832	13832
18	MR.JADHAV UDAY RAMAKANT	CLEANER	13832	13832
19	MRS.SHINE KAMAL	CLEANER	10447	10447
20	MR. VINAY PAWAR	COMPUTER HARDWARE	13832	13832
21	MS. VARSH PATIL	TUTOR	19273	19273
22	MR. MR.TELORE HARSHAL JAYPRAKASH	TUTOR	19273	19273
23	MS.JAYAPRIYA.J.	VICE PRINCIPAL	19866	19866

24	MR.NALAWADE SANDEEP	TUTOR	19273	19273
25	MRS. PRAMILA NIKAM	WARDEN(GIRLS)	13832	13832
26	MR. NIKHIL INGWALE	TUTOR	19273	19273
27	MR.JHON.D.SOUNDADE	TUTOR	19273	19273
28	MS. PRIYANKA PAWAR	TUTOR	19273	19273

UNDERTAKING

I hereby declare that above information furnished by me is correct.

Date- _____ Signature of Dean / Principal / Head of the Institute

FOR OFFICE USE ONLY

Received the fee approval proposal for academic year 2015-16

Proposal for Academic Year 2015-16 Returned as Deficient Proposal. Deficiencies mentioned as per the Checklist

Sr. No. _____

Date: / /2015

Verified by
(Name of the Clerk & its Signature)

Signature of Section Officer
Shikshan Shulka Samiti, Mumbai