

Shikshan Shulka Samiti, Mumbai

305, Govt. Polytechnic Building, Ali Yawar Jung Marg, Bandra (E), Mumbai - 400 051 (M.S.),
INDIA



Online Fee Approval Proposal for Academic Year 2015-16

To,
The Hon'ble Chairman,
Shikshan Shulka Samiti,
Maharashtra State,
Mumbai - 400 051

Name of the College /Institute	RANM0071 - Late Narayandas Bhavandas Chhabada Training College of Nursing, Satara
Address	Survey No. 259, At. Post- Raigaon, Tal- Jaoil, Dist- Satara.

CHECK-LIST FOR ONLINE FEE APPROVAL PROPOSAL RECEIPT FOR ACADEMIC YEAR 2015-16

The Institutes/ Colleges have to submit the proposal along with the following relevant documents/information IN PERSON in chronological order. The proposal sent by Post/RPAD/Courier will not be accepted on any count.

Sr No	Particulars	Status	Page No	For office use
1	Prescribed format of revised norms of Computation & Depreciation	Yes		
2	Affidavit	Yes		
3	Prescribed Forms A, B, C, D and E in Duplicate duly filled in.	Yes		
4	Audited financial statements of Institutes/College (along with Hospital, in case of Health Science Colleges/ Institute) i.e. (i) Receipt & Payment Account, (ii) Income & Expenditure Account and (iii) Balance Sheet along with all the schedules with Audit Report along with notes to accounts and accounts policy for the Financial Year 2013-14 and 2014-15 duly signed by Chartered Accountant and counter signed by Dean/ Principal. All the statements mentioned at (i) to (iii) in Original. (Note: Photocopies or certified photocopies will not be accepted.) Also confirm that the assets scheduled in the information is given as per the requirements of Form B.	Yes		
5	Sanctioned and Actual intake of the course for the academic year 2013-14 and 2014-15 of Regular and Repeater students (if any), separately- Term / Course / Category - wise.	Yes		
6	Copy of last two years fees structures finalized by from the Shikshan Shulka Samiti. i.e. for academic year 2013-14 and academic year 2014-15	Yes		

7	The actual salary of teaching and non-teaching staff along with Photo copy of Pay Roll for the entire Financial Year 2014-15 along with TDS returns filed quarterly (Photocopies of pay roll should be certified by Dean/Principal by signing on each page as true copy. Salary should be paid by cheque and/or directly transferred to bank account of each employee.)	Yes		
8	A tabular statement to be submitted giving following details:- a) Actual no of teaching and non-teaching staff b) Actual required Teaching & Non Teaching staff as per norms c) Actual salary paid to each of them d) Salary which is required to be paid as per norms (See Form No.E)	Yes		
9	Estimate of fees for academic year 2015-16 along with proper justification based on the earlier fee structure.	Yes		
10	Information to be submitted in the form of an Affidavit on Stamp Paper of Rs. 100/- duly signed by head of institute/Dean of Management and Dean/Principal of Institute/ College along with following points incorporated in it.- (i) Salary paid as per norms of respective authorities. (ii) Certificate of Management stating that the same Audited statement of accounts has been filed with IT department and office of Charity Commissioner. (iii) Affirmation about the correctness of facts and figures submitted by Head of the institute. (iv) Display copy of fee approval proposal on its website and Notice Board for a period of one year.	Yes		
11	State the details of other Colleges/courses run and located in the same premises/campus.	Yes		
12	Certificate of approval of admitted students from Pravesh Niyantaran Samiti for the academic year 2014-15	Yes		
13	Certificate that no refund of fees claims etc. and any other matter communicated by Pravesh Niyantaran Samiti and Shikshan Shulka Samiti are pending at Institution/College level.	Yes		
14	Certificate that no other fees/ charges have been collected from students/parents other than those authorised by Shikshan Shulka Samiti.	Yes		
15	Certificate that all approvals/ sanction/ affiliation taken from the concerned relevant authorities - MEDIC - Govt/ MCI/ DCI/ DMER/ Homeopathic / Ayurved/ Unani/ Nursing Council / MUHS, Government and University.	Yes		
16	The College / Institute which are having only Post Graduate Courses to submit the details as per norms no 3.1	No		
17	Fees collected for the year 2014-15 from students admitted in 15 percent NRI Quota in following format.(If any) Sr. CET Merit Name of candidate NRI/Vacancy Against NRI Total Fees (Rs.) as per SSS	Yes		
18	Copies of Service Contracts if any entered into (such as Security etc) The copy of TDS & PF challan	Yes		
19	Income earned by the college during 2014-15 other than fees	Yes		
20	Any other relevant information/ documents College/ Institution would like to submit before the Samiti.	Yes		
21	Soft copy inclusive of above 1 to 20 items (in Microsoft words or Microsoft Excel)	Yes		

APPROVED FORMAT FOR COMPUTATION OF FEES FOR AY 2015-16			
1	Name of the College/Institute: Late Narayandas Bhavandas Chhabada Training College of Nursing, Satara Code: RANM0071 Location: Survey No. 259, At. Post- Raigaon, Tal- Jaoil, Dist- Satara.		
2	a) Approved fee for Academic Year 2014-15 Rs.	74000	
	Approved Interim Fees for AY 2015-16 (5% More than the fee approved by Samiti for 2014-15) Rs.	77700	
	Proposed for AY 2015-16 Rs.	82868	
	b) Collected fee as per affidavit Rs.	77700	
	c) Hospital :	Select	
	d) If owned, date of Hospital Establishment :		
2.1	In case the Institute has not submitted its fee approval proposal for 2014-15, the fees collected by it per student Rs.	NA	
3.	Whether undertaking on stamp paper submitted reg. refund?	Y	
4	Computation of final tuition fee and development fee:	Expenditure incurred (in Rs.)	
		Total	Per Student (divided by 4.8)
4.1.1	Salary expenditure for 2014-15 to approved teaching /non teaching staff. as per as per MCI/DCI/MUHS/Ayurved/Homeopathic/Nursing Council/ all other recognized council/ No. of Professors/Associates Professors/Assistant Professors as per the norms required and actual No/ GOVERNMENT norms (See norms 2.1.1 to 2.1.5).	1087967	27199
4.1.2	Salary/Honorarium paid to visiting Faculties	80500	2013
4.1.3	Total Salary Expenditure (4.1.1+4.1.2)	1168467	29212
4.2	Non salary revenue expenditure (Rent, Interest on loan, Penalties if any legal charges and unrelated expenditure to be excluded) for 2014-15 (See Norm 2.2)	1380467	34512
4.2.1	a) Less income derived by using college property (See norm 2.14)	0	
	b) Hostel expenses, if any (See norm 2.2.2) except in case of RGNM/RANM	NA for RGNM, RANM	
4.2.2	Total (4.1.3 + 4.2) - (4.2.1)	2548934	63723
4.2.3	8% of 4.2.2 for increase in cost for 2014-15 (See norm 1.5)	203915	5098
4.2.4	Add:% of Hospital deficit (as per revised norms declared on 20th April by SSS. See norm 3)	0	
4.3	Usage charge for building (See norm 2.4.1)	200000	5000
4.4	Depreciation on other assets at approved rates as on 31.03.2015 (See norm 2.4)	116355	2909
4.5	Total of (4.2.2 to 4.4)+ 4.1.1	3069204	76730
4.6	Sanctioned strength in the course run in Academic Year 2014-15 (No.) (This is to exclude the Tution Waiver Scheme (TWS) students)	40	
4.7	Actual strength in the course run in Academic Year 2014-15 (No.)	7	

4.8	Controlling strength (No.)(Higher of 4.6 & 4.7)	40
4.9	Tuition Fee (4.5 / 4.8)	76730
4.10	Development fee (8% of 4.9)	6138
4.10.1	Total fee (4.9 + 4.10)	82868
4.11	Additional Expenditure of 6th pay commission if actually paid and not included in 4.1.1 (See norm 2.1.4)	4.11.1 - Total - 4.11.2 - per Student -
The amount in 4.11.2 is to be collected from all the students in the Institution. However for the students admitted in 2015-16 it is already included in their Tuition Fee (See 4.5)		

Calculation of Depreciation for fixation of fee for AY 2015-16					
1. Statement of Building Area :					
1.1	Total area required as per norms:				sqm
1.2	Total area actually Provided:				sqm
2. Calculation of Depreciation on other assets for AY 2015-16					
Sr. No. (1)	Item (2)	Depreciation permitted as in 31.03.2014 Rs. (3)	Cost of Additions during 2014-15 Rs. (4)	Additional Depreciation at approved rates as on 31.03.2015 Rs. (5)	Total Depreciation as on 31.03.2015 Rs. 6(3+5)
1	Computers 25%(Life 4 years)	45014	0	0	45014
2	Equipment 20%(Life 5 years)	17268	32500	3250	20518
3	Furniture 10%(Life 10 years)	31018	0	0	31018
4	Books 20%(Life 5 years)	19803	0	0	19803
5	Total	113103	32500	3250	116353
<p>Important Note : Depreciation in column 3 is to be claimed only for items, which have not served their full life Depreciation on Computers & books provided before 31 March 2011 not to be taken into account. Depreciation on Equipment & Furniture provided before 31st March 2005 not to be included.</p>					

FORM-A**Proforma for common information of organization promotion various colleges / institutes for the year 2015-16 (Information of the Trust)**

1.	Name of the Trust/Society	Sou. Devibai Narayandas Chhabada Rural Education Society ♦s
2.	Address (With Pin Code)	Plot No.30, Gulmohar Colony, Opp ♦ ITI, Gendamal, Satara
	Telephone No. with STD Code	Phone (02162) 250400
	Fax No. with STD Code	(02162) 250492
	E-mail ID	snpd1@yahoo.com, info@sdncedu.com
	Website	www.sdncedu.com
3.	Registration No. of the trust	MHA/5594/SATARA Dated. 19/11/1999
4.	Year of Establishment of the trust	1999

5. Trustee Details

Sr.No.	Name of Trustees	Designation
1	MR. SHAMSUNDER SAHAJRAM CHHABADA	VICE CHAIRMAN
2	MRS. RADHIKA SHAMSUNDER CHHABADA	MEMBER
3	MR.SHYAMSUNDAR KHIYALKUMAR CHAWALANI	MEMBER
4	MR. JHAWAHARLAL DAULATRAO CHHABADA	MEMBER
5	MR.SAHAJRAM NARAYANDAS CHHABADA	SECRETARY
6	MR. GHANSHYAM NARAYANADAS CHHABADA	CHAIRMAN
7	MRS. SARALA SAHAJRAM CHHABADA	MEMBER
8	MR. SANJAY K. SOMAN	MEMBER
9	MRS. REKHA GHANSHYAM CHHABADA	MEMBER
10	MR. ATUL MADHUKAR JOGALEKAR	MEMBER
11	MS. NIKITA GHANSHYAM CHHABADA	MEMBER

6. Names of all the educational institution established/ funded/ operated by the Trust/ Society

Sr.No.	Name of Institute	Address
1	SOU. D.N. CHHABADA HIGH SCHOOL & INDEPENDENT JR. COLLEGE {SCIENCE& COMMERCE}, SATARA, (ENG. MED.)	SATARA
2	SOU. N.B.CHHABADA HIGH SCHOOL & JR. COLLEGE (SCIENCE & COMMERCE, RESI. CO. EDUCATION MAHABLESHWAR.)	MAHABLESWAR,SATARA
3	N.B.CHHABADA MILITARY SCHOOL (RESI. CO-EDUCATION) FOR BOYS & GIRLS, RAIGAON.	SURVEY NO. 259, AT. POST- RAIGAON, TAL- JAOLI, DIST- SATARA.
4	N.B. CHHABADA COLLEGE OF NURSING {GNM }, RAIGAON.	SURVEY NO. 259, AT. POST- RAIGAON, TAL- JAOLI, DIST- SATARA.
5	N.B. CHHABADA INSTITUTE OF PHARMACY {DEGREE} RAIGAON.	SURVEY NO. 259, AT. POST- RAIGAON, TAL- JAOLI, DIST- SATARA.
6	N.B. CHHABADA INSTITUTE OF ENGG. & TECH. RAIGAON.	SURVEY NO. 259, AT. POST- RAIGAON, TAL-

		JAOLI, DIST- SATARA.
7	N.B. CHHABADA INSTITUTE OF ENGG. & TECH. (POLYTECHNIC), RAIGAON	SURVEY NO. 259, AT. POST- RAIGAON, TAL- JAOLI, DIST- SATARA.
8	N.B. CHHABADA INSTITUTE OF ENGG. & TECH. (ME), RAIGAON	SURVEY NO. 259, AT. POST- RAIGAON, TAL- JAOLI, DIST- SATARA.
9	N.B. CHHABADA INSTITUTE OF ENGG. & TECH. (M.B.A.), RAIGAON	SURVEY NO. 259, AT. POST- RAIGAON, TAL- JAOLI, DIST- SATARA.
10	B.T. CHHABADA SCHOOL OF NURSING (ANM), SATARA	SATARA

7. Name of the Courses

Sr. No.	Courses	Full Time / Part Time	Duration in years
1	RANM - RANM NURSING	FT	2

8. Annual financial report of Trust/ Society for last 2 years						
9. Details of Land						
Sr. No.	Particulars	Area (in Sq.Mtr.)		Cost of acquisition (Rs Lakhs)	Extent of subsidy / concession	
		As Per Norms	Available			
College / Institute						
Land						
1	Free Hold					
a	Govt.	0	0	0	0	
b	Others	8094	0	16078	0	
	Total	8094	0	16078	0	
2	Lease Hold					
a	Govt.	0	0	0	0	
b	Others	0	0	0	0	
	Total	0	0	0	0	
Note : Please give details for each college / Institute separately.						
Wether Income Tax return filed every year by the trust					Select Yes	
Status of the Building:						
a)	If Rented		College / Institute		Other	Total
	Built up Area (in Sq. Mtr.)		0		0	0
	Annual Rent (Amt. in Rs.)		0		0	0
b)	If Owned		College / Institute		Other	Total
	Built up Area (in Sq. Mtr.)		0		0	0
	Cost(Amt. in Rs.)		0		0	0
Built up Area required Available as per AICTE/PCI/COA						
a)	If Rented		College / Institute		Other	Total
	Built up Area (in Sq. Mtr.)		0		0	0
b)	If Owned		College / Institute		Other	Total
	Built up Area (in Sq. Mtr.)		0		0	0
10	Whether the Institute / Trust is in receipt of any grants from Central Government / State Government / Quasi Government Bodies				If yes, Amount Received for the Financial Year -	

FORM B**Proforma for information of Technical Education Institutes
(Health Science Course and Technical Degree and Diploma and MCA Post Graduation
course) for the Academic year 2015-16**

Name of the Trust/Society | Sou. Devibai Narayandas Chhabada Rural Education Society ♦s

Courses Information

Sr. No	Stream	Name of Course	UG / PG	NBA	Gradation
1	RANM	RANM NURSING	UG	N - -	N - -

(Gradation as on 19.8.2003 vide G.R. No. TEC-2003/(212/03)/TE-1, dated 19.8.2003.)

1.	Name of the College / Institute	Late Narayandas Bhavandas Chhabada Training College of Nursing, Satara
	Address with Pincode	Survey No. 259, At. Post- Raigaon, Tal- Jaoil, Dist- Satara.
	Telephone No. (With STD code)	Phone (02378)200200
	Fax No. (With STD code)	(02378)240202
	E-Mail ID	snpd1@yahoo.com / info@sdncedu.com
	Web Site	www.sdncedu.com
2.	Name of the Director / Principal of the Institution	Mr. Ashley Varghese Oommen.
3.	Sanctioned Intake capacity as per AICTE/PCI/COA/ University	20

		I Year	II Year	III Year	IV Year	V Year
4.	(A) Total No. of Students for the Course (Excluding PIO / Foreign National Students)	0	0	0	0	0
	(B) Total No PIO / Foreign National Students for the Course	0	7	0	0	0
5.	Year of recognition by respective council	2009				
6.	Name of the University/Board/Affiliated Body to which this course is affiliated	MNCM				
7.	Whether Permitted by State Govt.	Y				
8.	Whether Hostel Facility is available	Y				
	If yes, mention capacity and facilities provided for the hostel	Boys	-			
		Girls	40			
		Total Capacity	40			
9.	Total No. of laboratories in the Department					
	Total cost of equipment in the department (Rs. in Lakhs)	3.5 Rs. In Lakhs				
10	Total Cost of equipment in the Department including software (Rs. in Lakhs) in Working Condition	a) UG	3.5 Rs. In Lakhs			
11	Total cost of equipments in the Department including software (Rs. In Lakhs) in Working Condition	b) PG	Rs. In Lakhs			

12	Whether Library facility is available (Departmental) Excluding Central Library if yes give details	No.of Titles	17			
		No. of Books available	282			
		No. of Journals subscribed In current year	6			
	B) Carpet Area in Use for Library (in Sq. Mtr.)	150				
	c) Facilities in Department - Library	1.	Internet			
	2.	Furniture				
	3.	Computer				
	4.	E- Library				
13	No. of Staff					
Teaching Staff	As per Council norms	Posts filed in			Total Filled in Posts	Vacant Posts
		Regular	Adhoc	Contract		
a) Professors	1	1	0	0	1	
b) Assistant Professors / HOD	0	0	0	0	0	
c) Lecturers	4	4	0	0	4	
List of approved Staff by the University						
Student - Teacher Ratio		Sanctioned Intake			Student on Roll	
a) With approved staff		40			0+07	
b) With (approved adhoc + contract) staff		-			-	
Non Teaching Staff (in the Department)	As per council norms	Posts Filled in			Total Filled in Posts	Vacant Posts
		Regular	Adhoc	Contract		
a) Technical	0	0	0	0	0	
b) Non- Technical	4	4	0	0	4	
c) Class- IV	1	1	0	0	1	
TOTAL		5	0	0	5	0
Ratio of Non - Teaching - Teaching staff		2:1				
14	Staff in the Library Department if any					
Sr. No.	Name	Post	Scale	Nature of Appointment		
1	MR.SABLE ASHOK ANANDA	LIBRARIAN	5200-20200	TEMPORARY		
2	PAWAR GANESH	ASSTT-LIBRARIAN	5200-20200	TEMPORARY		
15	Salary given to the staff (Whether it is as per 5th /6th Pay commission / any other norms)		Se			
	Whether Building os owned / Rental by college / Institute:					Select

16	b) if owned built-up area in 2868.24 Sq.Mtr.		College / Institute	Others	Total
		Capital investment (Amount Rs. in Lakhs)			0
	b) If Rental Built-up area in Sq.Mtr.		College / Institute	Other	Total
		Annual Expenditure (Amount Rs. in Lakhs)			0
17	Mention relation of the landlord with the college / institute if Any				

18	Financial information
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Annual Income (Rs. in lakhs) of last two years i.e. 2013-14, 2014-15)

		2013-14			2014-15		
		Approved Courses		Non approved other Courses	Approved Courses		Non approved other Courses
		Under Graduate	Post Graduate		Under Graduate	Post Graduate	
a) College / Institute	Tuition Fees	62972			68519		
	Development Fee	4408			5481		
	Gymkhana Fee						
	Training & Placement Fee						
	Library Fee						
	Laboratories Fee						
	Internet & Email Facility Fee						
	Cultural Activity						
	Form & Broacher Fee						
	Exam Fee						
	By way of Fine & Penalty						
	Any other Fee						
	Total(a)	67380	0	0	74000	0	0
			2013-14			2014-15	
		Approved Courses		Non approved other courses	Approved Courses		Non approved other courses
		Under	Post		Under	Post	

b) General		Graduate	Graduate		Graduate	Graduate	
	Donation						
	Interest						
	Dividend						
	Other Misc						
	Total(b)	0	0	0	0	0	0
Total(a+b)		67380	0	0	74000	0	0

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Annual Expenses (Rs. in lakhs) of Last two Years 2013-14, 2014-15)								
		College/Institute Financial Year 2013-14			College/Institute Financial Year 2014-15			
		Expenses directly attributable to course (Rs. In Lakhs)	Share of Common Expenses (Rs. In Lakhs)	Total expenses (Rs. In Lakhs)	Expenses directly attributable to course (Rs. In Lakhs)	Share of Common Expenses (Rs. In Lakhs)	Total expenses (Rs. In Lakhs)	
i.	Rent Paid			0			0	
ii.	Advertisement Expense *	60074		60074	64226		64226	
iii.	Salary Cost	Salaries, Wages & Bonus	1091571		1091571	1087967		1087967
		Contribution to provident fund & other fund			0			0
		Staff Welfare & training expenses			0			0
		Others	74000		74000	80500		80500
iv.	Consumable	Work shop material			0			0
		Components			0			0
		Project Expenses			0			0
		Chemicals			0			0
		Others			0	28900		28900
v.	Operating & Other Expenses *	Electricity Charges	31877		31877	30145		30145
		Telephone, Postage, Xerox expenses	39389		39389	49214		49214
		Water charges	81920		81920	97385		97385
		Traveling &						

		conveyance	59100		59100	81778		81778
		Vehicle expenses	225740		225740	187555		187555
		Repairs & maintenance	167775		167775	291374		291374
		Others	186015		186015	245299		245299
vi.	Administrative Expenses		161355		161355	116033		116033
vii.	Scholarships				0			0
viii.	Cost of Software's				0			0
ix.	Printing Expenses		17708		17708	64550		64550
x.	Stationary				0			0
xi.	Insurance		0		0			0
xii.	Intrest on Loan				0			0
xiii.	Depreciation	Plant & Machinery	13186		13186	15118		15118
		Vehicle			0			0
		Furniture	23437		23437	21094		21094
		Computers & Others	15884		15884	9444		9444
xiv.	Education Tours expenses for students				0		0	
xv.	Training & Placement expenses for students		21665		21665	38458		38458
xvi.	Sport Expenses		70950		70950	70550		70550
xvii.	Annual Social expenses		0		0	0		0
xviii.	Internet expenses		13000		13000	15000		15000
xix.	Taxes				0			0
xx.	* Any other expenses				0			0
	Grand Total		2354646	0	2354646	2594590	0	2594590

*** Any expenditure which is more than 5% of the total expenses should be shown separately. (Note : In the case of "common" cost which are apportioned, please attach a separate note indicating the bases adopted by you for apportioning such costs, giving your justification for the same)**

19							
20	Fixed Asset Details	<i>With all major heads of fixed assets,</i>					
	Cost Data	College / Institute / Hostel					
	Particular	Gross block 31.03.2015 Amount in Rs.	WDV as on 31.03.2015 Amount in Rs.	Depreciation for the year on 31.03.2015 Amount in Rs.	Rate of Depreciation %		
a.	Land (area -)	0	0	0	-		
b.	Building(s) (Built-up area in - Sq.Mtr)	0	0	0	-		

c.	Lab / Work Shop	0	0	0	-
d.	Laboratory equipment	32500	118679	15118	10
e.	Books	0	55624	5562	10%
f.	Furniture & dead stock	0	210940	21094	10%
g.	Vehicle	0	0	0	
h.	Computers	0	6470	3882	60%
i.	Others	0	0	0	
	Total	32500	391713	45656	

Projected Addition		College / Institute / Hostel		
	Particulars	2015-16 (Rs. in Lakhs)	2016-17 (Rs. in Lakhs)	2017-18 (Rs. in Lakhs)
a.	Land(area)	0	0	0
b.	Building (Built-up area in Sq. Mtr.)	0	0	0
c.	Lab / Work shop	50000	0	0
d.	Laboratory equipments	25000	0	0
e.	Books	15000	0	0
f.	Furniture & dead stock	10000	0	0
g.	Vehicals	0	0	0
h.	Others	10000	0	0
	Total	110000	0	0

21	The common infrastucture used by the trust for various colleges run by them in the same premises	
22	a) Expenses per student for UG course	
	b) Expenses per student for PG course	
23	Fees collected during last two years per student for UG course	
	Year	fees collected(Rs.)
	2013-14	
	1 st Year	673800
	2 nd Year	910000
	3 rd Year	
	4 th Year	
	5 th Year	
	2014-15	
	1 st Year	0
	2 nd Year	495306
	3 rd Year	
	4 th Year	
	5 th Year	
24	Fees collected during last two years per student for PG course	

Year	No of Students	fees collected(Rs.)			
2013-14					
1 st Year					
2 nd Year					
2014-15					
1 st Year					
2 nd Year					
25	Fees collected (2014-15) per student for UG/PG course	UG Course - 74000.00 PG Course -			
No of Students of 1st year	Average fees collected per student(Amount in Rs.)	Total fees collected (Amount Rs. in Lakhs)			
a) Indian (Govt. Quota + Management)					
b) PIO + Foreign National					
26	Fees proposed for each course during 2015-16. Justification for this.				
(a)		Administrative Staff in the Institute / College			
Name of the Principal / Director		Mr. Ashley Varghese Oommen.			
Regular incharge		Regular			
Pay Scale		14300-18300			
Sr.No.	Name of the Staff	Designation	Whether required as per AICTE norms	Scale	Nature of Appointment
1	MR.JOHN ABINEJAR MASOJI	TUTOR	Y	6500-10500	TEMPORARY
2	MRS.GHADGE SUJEETA DYANDEV	TUTOR	Y	6500-10500	TEMPORARY
3	MR.ASHLEY VARGHESE OOMMEN	PRINCIPAL	Y	7500-12000	TEMPORARY
4	MR.TELORE HARSHAL	TUTOR	Y	6500-10500	TEMPORARY
5	MR.DHANAWADE VIDYADHAR D.	ACCOUNTANT	Y	5200-20200	TEMPORARY
6	MRS.MORE USHA	SWEEPER	Y	4440-7440	TEMPORARY
7	MR. VINAY PAWAR	COMPUTER HARDWARE	Y	5200-20200	TEMPORARY
8	MR.CHAVAN GHANSYAM C	CLERK	Y	5200-20200	TEMPORARY
9	MS. ASHA JAKNOOR	TUTOR	Y	6500-10500	TEMPORARY

10	MS. RESHMA SURYWANSHI	TYPIST	Y	5200- 20200	TEMPORARY	
(b)	Staff in Central Library					
Sr. No.	Name	Designation	Whether required as per AICTE Norms	Qualification	Pay scale	Nature of Appointment
1	MR.SABLE ASHOK ANANDA	LIBRARIAN	Y	B.LIB	5200- 20200	TEMPORARY
2	PAWAR GANESH	ASSTT- LIBRARIAN	Y	B.LIB	5200- 20200	TEMPORARY
(c)	Student - Teacher Ratio (Total no. students & total no. of staff in the college)					
				Ratio		
1	Regular approved staff			1:10		
2	Regular + Contract + Adhoc			1:10		
(d)	Ratio of Non-Teaching - Teaching Staff -					
				Ratio	As per Council Norms	
	Inclusive of administrative, ministerial, Technical & other unskilled & semi skilled staff			2:1	2:1	

FORM-C			
Central Library Facility			
Total No of student in the institute		7	
Reading hall capacity		80	
Total carpet Area Sq.Mtr.		150	
a)	No. of Titles	17	
b)	No. of Books	282	
c)	No. of National Journals	6	
d)	No. of International Journals	-	
e)	Non-Teaching Journals	-	
Total Cost of			
f)	a) Books	0.60	Lakhs
	b) Subscription for Journal	0.03	Lakhs
g)	Cost of Furniture	0.90	Lakhs
h)	Whether Xerox facility is available	Y	
i)	Whether Internet facility is available	Y	
		Band Width	2mbps
j)	No. of Computer available in the Library	PIII	2
		PIV	10
		PV	0
k)	Whether multimedia facility is available	Y	
l)	Whether digitization of library is done	Y	
m)	Any other amenities provided to students in library.	Dirking water, furniture, Toilet, Fan, Computer, etc.	

FORM-D			
Information of Central Computing Facilities in the Institute			
1	Whether the central computing facility is available		Y
2	Number of PIII or equivalent and above PC available		-
3	Whether legal licenses of System & Application Software available?		Y
4	Number of System Software's available		02
5	Number of Applications Software's available		-
6	Number of Printers available (Type: DMP/ DeskJet /LaserJet)		02
7	Number of Scanners available		1
8	Total cost of the printers and scanners		24758.00
9	Whether the Generator / UPS back-up available(back-up period and capacity in KVA)		Y
10	Whether the Campus is Networked.		Y
11	Whether the Laboratories are Networked through LAN		Y
12	Whether is internet connection is available		Y
13	If yes specify type Dialup/ISDN/DSL/Leased Line/ any other		leased line
14	Specify Bandwidth available		2 mbps
15	Specify compression ratio		-
16	Cost of Hardware in Computer Center	Rs. Lakhs	0.04
17	Cost of Software in Computer Center	Rs. Lakhs	-
18	Cost of Furniture in Computer Center	Rs. Lakhs	1.00
19	Annual fee of the Internet Services in	Rs. Lakhs	0.05
20	Staff in Computer Center		Number
	1. System Manager	Y	1
	2. System Analyst	N	
	3. Computer Programmer	N	
	4. Computer Operator	Y	1
	5. Non - Teaching Staff	Y	2
	6. Maintenance Staff	Y	2
			Pay Scale
			7000
			as per list attached non-teaching staff
			as per list attached non-teaching staff
			as per list attached non-teaching staff

FORM-E**(A) Details of Teaching and Non Teaching staff for the Accounting Year 2014-15**

Sr No	Particular	Actual requirement of Staff as per respective Council norms	Actual appointed
1	DIRECTOR	0	0
2	DEAN / PRINCIPAL	1	1
3	DY. DEAN / VICE - PRINCIPAL	0	0
4	A) PROFESSOR	0	0
5	B) ASSOCIATE PROFESSOR	0	0
6	C) ASST.PROFESSOR / LECTURER	4	4
7	D) READER	0	0
8	I) PROGRAMMERS	0	0
9	II) ASST PROGRAMMERS	0	0
10	III) COMPUTER OPERATORS	1	1
11	IV) TECHNICIANS	0	0
12	V) LAB ASSISTANTS	0	0
13	A) MANAGER	0	0
14	B) REGISTRAR	0	0
15	C) ADMINISTRATIVE OFFICER	0	0
16	D) ACCOUNTS OFFICER	1	1
17	E) PUBLIC RELATION OFFICER	0	0
18	F) SUPERINDENDENT	0	0
19	G) SENIOR ASSISTANT / CLERK	0	0
20	H) JUNIOR ASSISTANT / CLERK	1	1
21	I) STENO CUM P.A.	0	0
22	J) DATA ENTRY OPERATOR	0	0
23	K) LIBRARIANS	1	1
24	L) ASST LIBRARIAN	1	1
25	M) TYPIST	1	1
26	N) RECORD ASST	0	0
27	O) ATTAINDER	0	0
28	P) DRIVER	0	0
29	Q) TELEPHONE OPERATOR	0	0
30	R) PEON	1	1
31	S) WATCHMAN / SECURITY GUARDS	0	0

32	T) GARDENER	0	0
33	U) SWEEPER	0	0
34	V) ANY OTHER, SPECIFIED IN DETAILS	0	0
Total		12	12

(B) Details of Salary in respect of Teaching and Non Teaching staff for the Accounting Year 2014-15				
Sr.No.	Name of the Staff	Designation	Actually Salary paid (per month)	Salary which is required to be paid as Per respective Council Norms
1	MR.JOHN ABINEJAR MASOJI	TUTOR	19273	19273
2	MRS.GHADGE SUJEETA DYANDEV	TUTOR	19273	19273
3	MR.ASHLEY VARGHESE OOMMEN	PRINCIPAL	44892	44892
4	MR.TELORE HARSHAL	TUTOR	19273	19273
5	MR.DHANAWADE VIDYADHAR D.	ACCOUNTANT	13832	13832
6	MRS.MORE USHA	SWEEPER	10447	10447
7	MR. VINAY PAWAR	COMPUTER HARDWARE	13832	13832
8	MR.CHAVAN GHANSYAM C	CLERK	13832	13832
9	MS. ASHA JAKNOOR	TUTOR	19273	19273
10	MS. RESHMA SURYWANSHI	TYPIST	13832	13832

UNDERTAKING

I hereby declare that above information furnished by me is correct.

Date- _____ Signature of Dean / Principal / Head of the Institute

FOR OFFICE USE ONLY

Received the fee approval proposal for academic year 2015-16

Proposal for Academic Year 2015-16 Returned as Deficient Proposal. Deficiencies mentioned as per the Checklist

Sr. No. _____

Date: / /2015

Verified by
(Name of the Clerk & its Signature)

Signature of Section Officer
Shikshan Shulka Samiti, Mumbai